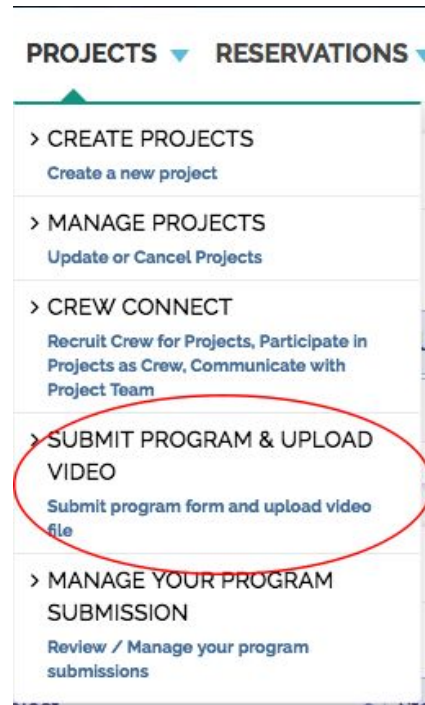


# Submitting Programming to PADNET Through The Member Dashboard

Log on to your member account, go to the **Project** option on the Dashboard and select **Submit Program & Upload Content**. →



## Step 1: Submit Program

First, you will need to fill out Playback Information in the **Submit Program**

**\*Note:** Program end date is only necessary if the video is time sensitive

**Step 1 Submit Program**

Project Name \*  
Select a Project

Program Title \*  
Program Series Title

Program Start Date \*  
Program End Date

Program Length (Please enter the time duration in HH:MM:SS Format) \*  
Program Description \*

Do you want to request a specific air date and time  Yes  No  
Digital signature by entering name

Contains Adult Content \*  
Yes

Media Format \*  
Select

I agree that this program / these programs follow all the applicable policies and all information on this form is correct to the best of my knowledge

Next

# Submitting Programming to PADNET Through The Member Dashboard

## Step 2: Upload Your Media File

Once here, select your file and click upload. Below the upload box are playback formats your videos need to follow to be able to play on the channel. You will be notified by PADNET staff if there is an issue

*Note: You may only upload **ONE** video at a time.*

**Step 2** Upload your Media File

Please select a file to Upload.

Select a file Upload

Media Center Supports the following

<b>Video File Type</b>	<b>Media Codec</b>
<ul style="list-style-type: none"><li>MOV (Apple QuickTime Movie)</li><li>MP4 (Moving Pictures Expert Group 4)</li></ul>	<ul style="list-style-type: none"><li>h264</li></ul>
<b>Media Frame Rate</b>	<b>Media Frame Size</b>
<ul style="list-style-type: none"><li>29.97</li></ul>	<ul style="list-style-type: none"><li>720x480</li><li>1920x1080</li></ul>

Your upload will be finished once the bar hits 100%

**Step 2** Upload your Media File

EOP Spring 2018 Recognition Ceremony.mov 20% of 39.6MB Pause Cancel

Upload

